

# Team Alignment – Is our Leadership Team on the Same Page?

How to use: Distribute this template to key members of your team to complete. Then meet and discuss outcome to see if there are any areas needing discussion for improvement.

Alignment Questions	Yes	No	Partially
I understand my role within our company?			
I understand what I'm responsible for delivering in support of our company strategic plan?			
I am clear on the job responsibilities of each of my peers within our organization?			
I am clear on what my peers are responsible for in supporting our strategic plan?			
I am clear on how my role supports the roles of my peers?			
I am clear on what the near-term priorities are of our company?			
I understand what I personally (and my team) should be focused on near term?			
I am clear on what the company is trying to achieve longer term?			
I believe we have an effective culture for both planning and executing on our plans?			
I believe our team is aligned on where we are headed in the short term?			
I believe our team is aligned on where we are headed longer term?			
I think we have quality internal communications as a team?			
I think as a team we do a good job of tracking and discussing our performance to our plan?			
I believe my compensation plan is aligned well with the strategic plan/direction of our company?			